

**Eric Graves Memorial Jr High  
School Advisory Council - Meeting Minutes  
September 17th, 2025**

**Meeting Time:** Call to order at 5:30

**Members Present:** Isabelle Rowlings, Danielle Taylor, Danielle Rowlings, Dave Nash, Ashley Constable, Eve Hendry, Aaron Zinck, Jill Bruce, Jin Ye (Eli), Andrew Swinemer , Heather McKay, Brett Parsons

Approval of Past Minutes: D. Rowlings moved to approve, seconded by A Constable

**Members Absent:** N/A

**Standing Business:**

- Paved area remains a concern (Ashely to forward email correspondences to Tony Mancini)

**Principal's Report:**

**Sept 3rd PD:** Review of updated Code of Conduct and Guide to Responding. Reviewed process for incident reporting - all staff now have access to report.

**School Enrollment Update:**

- 166 Students
- Two homeroom classes at each grade level
- 7 and 9 are at cap, some room at 8

**Lunch Program:** Waiting to hear from the service provider. Diner profiles can be created Sept 18th, Order window opens Sept 25th until Oct 1st, Oct 6th Implementation. New food options, shorter delivery window, bulk/proxy orders. Troubleshooting for food waste

**Code of Conduct:**

- ☐ Matrix to review and provide feedback
- ☐ Mission Statement
- ☐ Classroom Presentations
- ☐ Responding to Unacceptable Behaviour
- ☐ Incident Responding Matrix
- ☐ Late arrivals
- ☐ New response to chronic lateness (progressive, lunchtime detention, ½ day ISS, ISS, OSS)

**Upcoming Trips:**

- The Gifts We Carry - ScotiaBank Centre - Gr 8/9 Sept 18th
- Willowbank Apple Picking - Sept 23rd
- LC - regularly scheduled trips to Woodlawn Library and CHP (swim)

**SAC Funds:**

- THANK YOU - T-Shirts!
- \$430 (SAC is replenished Nov)
- Sponsorship Request - Basket Ball Jerseys approx \$1200 - Approved

**Community Night** - Halloween Howl Elementary Dance Oct 12

**SAC Conference:** Nov 28th. Heather and Danielle T to attend.

**Future SAC Meeting Dates: Oct 8th, Nov 5th, Dec 3rd**

**New Business:** Bike Rack/Scooter - Active Healthy Lifestyle Grant

Accessible Bus - parking lot

Investigate report of mold in girls' change room.